उत्तर प्रदेश शासन
उच्च शिक्षा अनुभाग-1
संख्या-1260/सत्ता-1-2019-20(1)/2019 दीपकी
लखनऊ : दिनांक : 25 अक्टूबर, 2019

विज्ञप्ति

उत्तर प्रदेश में निजी विश्वविद्यालयों की स्थापना करने और विद्यामान निजी विश्वविद्यालयों को निर्माण करने तथा उनके कृत्यों को निर्माण निर्माण करने और उससे सम्बन्धित या आनुभवित विषयों की व्यवस्था करने हेतु 'उत्तर प्रदेश निजी विश्वविद्यालय, अधिनियम, 2019' (उत्तर प्रदेश अधिनियम संख्या 12 सन् 2019) का प्रशासन विभागीय अनुभाग-1 की अधिसूचना संख्या 1451/79-वि-0-1-19-1(क) 11-19 दिनांक 06 अगस्त, 2019 द्वारा किया गया है। उक्त अधिनियम दिनांक 01 सितम्बर, 2019 से प्रवर्तित हो चुका है। अधिनियम http://uphed.gov.in पर उपलब्ध है।

2- 'उत्तर प्रदेश निजी विश्वविद्यालय अधिनियम, 2019' की स्थापना 34 के अन्तर्गत परिनियम बनाने की क्षेत्रीय और परिनियम से आयोजित विषयों का उलेख है। उपरोक्त प्रविधिक प्रारम्भ परिनियमकारताओ का परिमाण द्वारा बनाये जायें और राज्य सरकार के अनुसार अनुमोदन दिये जाने हेतु प्रस्तुत किया जाये। राज्य सरकार विश्वविद्यालय द्वारा प्रस्तुत की गयी प्रथम परिनियमकारिणी पर विचार करेगी और इसकी प्राप्ति के दिनांक से 03 महीने के भीतर अनुमोदित करेगी। यदि राज्य सरकार उपरोक्त उल्लिखित समय के भीतर तत्त्वांश में प्राप्त आपत्तियों को अनुमोदित नहीं करता है अथवा उन्हें विश्वविद्यालय को संयुक्तता नहीं करता है, तो इस प्रकार प्रस्तुत का गयी परिनियमकारिणी अनुमोदित होगी जायेंगी।

3- उपरोक्त अधिनियम, 2019 के प्रविधियों के अन्तर्गत निजी विश्वविद्यालयों की परिनियमकारिणी में बनाये गये परिनियमों में मौलिक विनिर्देश पर एककाल यथाप्रत्ययित करने तथा राज्य सरकार द्वारा उसके एककाल पर आरोपित किए जाने के दृष्टिकोण एक 'Model First Statutes' का आलेख तैयार किया गया है। 'Model First Statutes' निलंबक निजी विश्वविद्यालयों के संबंध में एवं तदनुसार उसका उपयोग अपने विश्वविद्यालय को प्रथम परिनियमकारिणी तैयार किए जाने के उद्देश्य से इस विज्ञप्ति के साथ संलग्न कर प्रस्तुत किया जा रहा है।

4- 'Model First Statutes' के आलेख में सम्मिलित किए गये प्रविधियों यथाप्रत्ययित उपरोक्त अधिनियम के प्रविधियों के अन्तर्गत सम्मिलित किए गये हैं किले प्रस्तावित आलेख में निजी विश्वविद्यालयों के मत, यदि कोई हो, प्राप्त करने एवं प्राप्त सुझावों को आवश्यकतानुसार आलेख में सम्मिलित किए जाने पर विचारांशत के लिए 'Model First Statutes' को तदनुसार तैयार करने के अनुसार निजी विश्वविद्यालयों को इस आश्रय से उपलब्ध कराया जायेगा कि तदनुसार ही अपने परिनियमों का आलेख तैयार कराकर शासन के अनुमोदन हेतु उपलब्ध करायें।

5- यह विज्ञप्ति 'Model First Statutes' के आलेख साथ उत्तर प्रदेश राज्य उच्च शिक्षा परिषद, लखनऊ की वेबसाइट http://uphed.gov.in/council पर उपलब्ध है। इस समय में उच्च शिक्षा विभाग के अधीन स्थापित समस्त निजी विश्वविद्यालयों के मत ई-मेल upshec@gmail.com पर आमंत्रित किये जाते हैं।
इस सम्बन्ध में यह भी अवगत कराना है कि 'Model First Statutes' के आलेख के
सम्बन्ध में विचार-विमर्श हेतु माइ उप मुख्यमंत्री, उत्तर प्रदेश की अध्यक्षता में दिनांक
31.10.2019 को अपराह्न 01:00 बजे सभा कश संख्या-84, नवीन भवन, उत्तर प्रदेश सचिवालय,
लखनऊ में एक बैठक आयोजित की गयी है। उक्त बैठक में प्रतिभाग करने हेतु समस्त निजी
विद्याविद्यालय, उत्तर प्रदेश के कुलाधिपति/अध्यक्ष/कुलपतिगण आमंत्रित हैं।
संयुक्त-प्रधानपरिषि।

आजा से,

डॉ० अमित भारद्वाज
संयुक्त सचिव

संख्या-1260(1)/सतर्क-1-2019-तद्दिनांक
विज्ञप्ति को प्रतिलिपि तिनमोलिखित को सूचनार्थ एवं आवश्यक कार्यर्थाही हेतु प्रेरित:–
1- कुलाधिपति/अध्यक्ष/कुलपति, समस्त निजी विद्याविद्यालय, उत्तर प्रदेश।
2- प्रेसिडेंट, प्राइवेट यूनिवर्सिटीज आफ उत्तर प्रदेश वेबसाइट एसोसिएशन, प्लाट नं-0-1,
सेक्टर 17 ए, गोलिया एक्सप्रेस बे, ग्रेटर गोडाक, उत्तर प्रदेश।
3- अपर सचिव, उत्तर प्रदेश राज्य उच्च शिक्षा परिषद, इंदिरा भवन, लखनऊ को इस
आवेदन से प्रेरित कि उत्तर प्रदेश राज्य उच्च शिक्षा परिषद को वेबसाइट पर आज ही
प्रदर्शित करने का कदम करने तथा निर्धारित अवधि में परिषद को ई-मेल पर फ्राइ
सुझावो को संकेतित कर शासन को उपलब्ध कराये।
4- निजी सचिव, माइ उप मुख्यमंत्री, उत्तर प्रदेश।
5- निजी सचिव, अपर मुख्य सचिव/सचिव/विशेष सचिवगण, उच्च शिक्षा विभाग, उत्तर
प्रदेश शासन।

आजा से,
(डॉ० अमित भारद्वाज)
संयुक्त सचिव

D:\S O NEWS\Statsutes/O.M
# DRAFT MODEL FIRST STATUTES

Under clause 34 of the Uttar Pradesh Private Universities Act, 2019

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These Statutes may be called First Statutes of the University, 2019.

These Statutes shall come into force with effect from the date of publication by the University either by displaying it on its website or through newspapers or by both.

In these Statutes, unless the context otherwise requires:

(1) "Act" means the Uttar Pradesh Private Universities Act, 2019 (U.P. Act No 12 of 2019);
(2) "Academic Council" means the Academic Council of the University;
(3) "Board" means the Faculty Board, the Board of Studies or the Planning Board, or any other Board of the University;
(4) "Chancellor/President", "Pro-Chancellor/Vice-President", "Vice-Chancellor" and "Pro-Vice-Chancellor" means respectively the "Chancellor/President", "Pro-Chancellor/Vice-President", the "Vice-Chancellor" the "Pro-Vice-Chancellor" of the University;
(5) "Controller of Examinations", means the person who has been put in charge to conduct the examination(s) of the university;
(6) "Employee" means any person duly appointed through appointment letter etc. by the University, and includes a teacher or any other member of the staff of the University;
(7) "University" means the University;

The University shall have a common seal to be used for the purposes of the University and the design of the seal shall be as approved by the Executive Council.

The University may decide to make and use such Flag, Anthem, and other symbolic or graphic expression, abbreviations or likewise, for such purposes as deemed necessary from time to time, and which are not of such nature that are restricted by the State or the Central Government.

Academic Calendar of the University shall be approved by the Executive Council and shall be in conformity with the guidelines issued by the State Government and other Regulatory Bodies from time to time.

The University shall publish its Academic Calendar on its website.

In case of international students, the University may follow a different admission process and Academic Calendar as may be prescribed in the Ordinances.
CHAPTER II
OFFICERS OF THE UNIVERSITY

A person of eminence shall be appointed as the Chancellor/President by the Governing Body for a period of five years.

The Chancellor/President shall be selected and appointed in the manner to be decided by the Sponsoring Body. Provided that, Sponsoring Body shall have the power to reappoint the Chancellor for the second or successive terms.

Subject to the provisions of the Act, the Sponsoring Body shall determine the salary of the Chancellor/President and Pro-Chancellor/Vice-President.

The Chancellor/President shall have power to call for any information or summon any document from the University for the purposes of exercising his powers and functions under the Act.

The Chancellor/President shall have power to himself issue cheques and authorize payments or he may delegate this power to any other officer/officers or member of the Finance Committee.

The Chancellor/President may delegate, subject to such terms and conditions as may be specified in writing, all or any of his powers to any Authority/Officer(s) at his discretion and have right to modify or recall his order of delegation of such power.

Notwithstanding anything contained in the Statutes, the Chancellor/President may discharge all or any of the functions of the University for the purposes of carrying out the provisions of the Act and Statutes, when such Officer or Authority of the University is not available.

The Chancellor/President may, by addressing in writing to the Pro-Chancellor/Vice-President, resign from office. The Pro-Chancellor/Vice-President shall within a period of ten days from the date of receipt of such resignation place the same before the Governing Body for its decision.

Decisions taken by the Chancellor/President shall be placed before the Governing Body, for information.

The Chancellor/President shall be authorised to issue directions to any officer/authority of the University from time to time as necessary in the interest of the university.

If any vacancy arises in the office of the Vice Chancellor and it is not being possible to appoint a regular Vice Chancellor by following the procedure prescribed for appointing of such Vice chancellor, the Chancellor shall have the power to appoint a person as officiating Vice Chancellor for a period of not beyond six months.
Appointment, Powers and Functions of Pro-Chancellor/Vice-President

6. The Pro-Chancellor/Vice President shall be appointed in accordance with Section 16 of the Act for a period of five years and upon the expiry of the term he shall be eligible for re-appointment.

(2) Pro-Chancellor/Vice-President shall exercise such powers as may be delegated to him in writing by the Chancellor/President.

Appointment, Powers and Functions of Vice-Chancellor

7. 1) Vice-Chancellor shall be selected by a Search Committee to be constituted by the Chancellor/President.

The Search Committee shall comprise of following members:
(a) One member nominated by the Sponsoring Body.
(b) One serving or retired Professor from outside the University nominated by the Governing Body.
(c) One member nominated by the Chancellor/President.

The Search Committee shall recommend a panel of three names to the Governing Body within the period stipulated by the Chancellor/President in his order constituting the Search Committee.

4) The Governing Body shall after receipt of the recommendations of the Search Committee, approve one name from among the panel and submit to the Chancellor for appointment of the Vice-Chancellor.

5) In case, none of the recommended names are found suitable, the Chancellor shall advise the search committee to suggest a fresh panel.

6) The Vice-chancellor shall have the following additional powers and functions:
(a) The Vice Chancellor shall be entitled to be present at and to address any meeting of any authority or any Body of the University;

(b) It shall be the duty of the Vice Chancellor to see that the provisions of the Act, Rules, Statutes, Ordinances and Regulations of the University are duly observed.

(c) The Vice Chancellor shall have power to grant leave to any officer, teacher, employee or student of the University, other than the Chancellor/President and Pro-Chancellor/Vice-President and make necessary arrangements for the discharge of the functions of such person during the period of his absence. Provided that the Vice-Chancellor may delegate such powers to any other Officer or Officers of the University;

(d) The Vice Chancellor shall have the power to convene or cause to be convened meetings of the various bodies/committees of the University other than the Sponsoring Body, finance committee, planning board and the Governing Body

(e) The Vice-Chancellor may by writing addressed to the Chancellor, resign his office, and his resignation shall be effective from the date of acceptance by the Governing Body.
Appointment, Powers and Functions of Pro Vice-Chancellor

8. (1) The Executive Council shall appoint the Pro-Vice Chancellor from among the Professors of the University on the advice of the Vice-Chancellor.

(2) In the absence of the Vice-Chancellor, the Pro Vice-Chancellor shall discharge the day to day duties of the office of the Vice-Chancellor unless otherwise directed by the Vice-Chancellor or the Chancellor/President.

Appointment, Powers and Functions of Registrar

9. (1) The Registrar shall be appointed by the Executive Council of the University.

(2) The qualification, term of office, conditions of service and procedure of appointment of the Registrar shall be determined by the Governing Body.

(3) The Power and Functions of the Registrar shall be as may be determined by the Governing Body.

Appointment, Powers and Functions of Dean of Faculties

10. (1) Dean of every Faculty shall be appointed by the Executive Council from amongst the Professors of the concerned Faculty.

(2) The Executive Council shall have power to remove the Dean if he is found guilty of any misconduct or if he fails to perform the duties of his office.

(3) The Dean shall preside over the meeting of the Faculty Board.

(4) The Dean shall exercise such other powers and discharge such other functions as may be laid down by the Ordinances or Regulations.

Appointment, Powers and Functions of Dean of Students' Welfares

11. Dean of Students' Welfares shall be appointed by the Executive Council.

Appointment, Powers and Functions of Directors

12. (1) The Director shall be appointed by the Executive Council from amongst the Professors of the concerned School/Centre.

(2) The qualification, term of office, conditions of service and procedure of appointment of the Director shall be determined by the Executive Council.

Appointment, Powers and Functions of Controller of Examinations

13. (1) The Controller of Examination shall be appointed by the Executive Council.
Appointment, Powers and Functions of Head of Department.

The qualification, term of office, conditions of service and procedure of appointment of the Controller of Examinations shall be determined by the Executive Council.

Appointment, Powers and Functions of Chief Proctor

The Chief Proctor shall be appointed by the Executive Council.
The Chief Proctor shall assist the Vice-Chancellor in maintaining discipline among the students of the University.
The Vice-Chancellor may nominate as many Deputy Proctors and Assistant Proctors as he deems proper to assist the Chief Proctor.

Appointment, Powers and Functions of Finance Officer

The Finance Officer shall be appointed by the Executive Council of the University on the advice of the Governing body.
The qualification, term of office, conditions of service and procedure of appointment of the Finance Officer shall be determined by the Governing Body.
The power and functions of the Finance Officer shall be as may be determined by the Governing Body.

Appointment, Powers and Functions of Head of Department.

Head of Department shall be appointed by the Executive Council from amongst the Professors of the concerned Department.
The Executive Council shall have power to remove the Head, if he is found guilty of any misconduct or if he fails to perform the duties of his office.
The Head of Department shall preside over the meetings of the Board of Studies.
The Head of Department shall exercise such other powers and discharge such other functions as may be laid down by the Ordinances and Regulations.
### The Sponsoring Body

17. (1) The Sponsoring Body shall have power to mortgage the land or other assets of the University to any bank or other financial institutions for purposes of availing loan as per the provisions of the Act.

(2) The Sponsoring Body of the University shall have power to determine the limits of the financial powers of any officer, authority, teacher or employee of the university from time to time.

(3) The Sponsoring Body shall have powers to take decision in all such matters which have not been specifically conferred on any Officer or Authority of the University.

### The Governing Body

18. (1) The Governing Body shall consist of following members:

- (a) The Chancellor/ President - Chairman
- (b) The Pro-Chancellor /Vice- President
- (c) The Vice-Chancellor
- (d) One member to be nominated by the Sponsoring Body.
- (e) One eminent educationist to be nominated by the Sponsoring Body.
- (f) One member from industry/corporate to be nominated by the Sponsoring Body.
- (g) One legal expert to be nominated by the Sponsoring Body.
- (h) One financial expert to be nominated by the Sponsoring Body.
- (i) Registrar as ex-officio Secretary who shall have right to speak at the meeting but not the right to vote.
- (j) The Sponsoring body shall have the power to nominate up to six additional persons as members to the governing body.

Provided that the number of members of the Governing body shall not be less than nine and more than fifteen.

(2) The term of nominated members shall be three years or till they hold their office.

(3) The term of office of ex-officio members shall continue so long as they hold the office by virtue of which they are members.

(4) The Sponsoring Body shall have power to remove any member of the Governing Body for reasons to be recorded in writing.
The other terms and conditions of nomination of the members to the Governing Body including their remuneration, if any, shall be determined by the Sponsoring Body from time to time and its decision thereon shall be final. The governing body shall have the right to review and modify nominations made by it.

Meetings of the Governing Body shall be convened by the Chairman either on his own initiative or on a requisition signed by not less than four members of the Governing Body.

Decisions on all issues considered in the meetings of the Governing Body shall be taken by majority votes of the members present and voting including the Chairman. If the votes be equally divided, the Chairman shall have a second or casting vote.

The Chancellor/President, if present, shall preside at the meetings of the Governing Body. In his absence, the Chancellor/President may nominate Pro Chancellor/Vice-President or a member of the Governing Body or the members present shall elect one from amongst themselves to preside over the meeting.

A written notice of every meeting shall be sent by the Registrar to every member at least two weeks before the date of the meeting.

Provided that the Chairman may call a special meeting of the Governing Body at short notice to consider any urgent matter.

The notice may be delivered either by hand or e-mail or sent by registered post at the address of each member as recorded in the office and if so sent, the same shall be deemed to have been duly delivered within the time when the same ought to have been delivered in the ordinary course.

Agenda shall be circulated by the Registrar to the members at least 10 days before the meeting except in case of emergent meeting.

Notices of motions for inclusion of any item on the agenda must reach the Registrar at least fifteen days before the meeting. The Chairman may, however, permit inclusion of any item for which due notice has not been received.

The ruling of the Chairman in regard to all the questions of procedure shall be final.

The minutes of the proceedings of the Governing Body shall be drawn up by the Registrar with the approval of the Chairman and circulated to all members of the Governing Body. The minutes along with amendments, if any, shall be placed for confirmation at the next meeting of the Governing Body. After the minutes are confirmed and signed by the Chairman, the same shall be recorded in a book of minutes which shall be kept open for inspection during office hours by the members of the Governing Body.
If a member of the Governing Body fails to attend three consecutive meetings without due notice, he shall cease to be a member of the Governing Body unless the Chairman desires otherwise.

The Governing Body may, in accordance with the provisions of clause (d) to sub-section (3) of section 24 of the Act, create such other posts of officers, teachers and employees of the University to perform such functions as it deems necessary.

The Executive Council shall meet as often as may be necessary but not less than twice during an academic year.

Meetings of the Executive Council shall be convened by the Vice-Chancellor suo-moto or on a requisition signed by not less than four members of the Executive Council.

A written notice of every meeting shall be sent by the Registrar to every member of the Executive Council at least two weeks before the date of the meeting. The notice shall state the place, date and time of the meeting; Provided that the Chairman may call a special meeting of the Executive Council at short notice to consider urgent special matters.

The notice may be delivered either by email or by hand or sent by registered post at the address of each member as recorded in the office and if so sent, the same shall be deemed to have been duly delivered within the time when it ought to have been delivered in the ordinary course.

Agenda shall be circulated by the Registrar to the members at least one week before the meeting. Requests for inclusion of any item on the agenda must reach the Registrar at least 10 days before the meeting. The Chairman may, however, permit inclusion of any item for which due notice has not been received.

The ruling of the Chairman in regard to all questions of procedure shall be final.

The minutes of the proceedings of the meetings of the Executive Council shall be drawn up by the Registrar with the approval of the Chairman and circulated to all members of the Executive Council. The minutes along with amendments, if any, shall be placed for confirmation at the next meeting of the Executive Council. After the minutes are confirmed and signed by the Chairman, the same shall be recorded in a book of minutes which shall be kept open for inspection during the office hours by the members of the Executive Council.

The minutes of the Executive Council shall be placed before the Governing Body.

If a member of the Executive Council fails to attend three consecutive meetings without due notice, he shall cease to be a member of the Executive Council, unless the Chairman desires otherwise.
The Executive Council may delegate such of its powers to the Chancellor/President, Pro-Chancellor/Vice-President and Vice-Chancellor or Pro Vice-Chancellor, as it may deem appropriate.

However, the decisions taken under delegated powers shall be reported to the Executive Council in its next meeting.

**The Academic Council**

The Academic Council shall consist of the following members, namely-

i. The Vice-Chancellor-Ex-Officio Chairman
ii. The Pro-Vice-Chancellor-Ex-Officio
iii. All Deans -Ex-Officio
iv. All Directors -Ex-Officio
v. All Heads of Departments-Ex-Officio
vi. All Professors,
vii. Two Associate Professors and two Assistant Professors -Members by rotation in order of seniority.
viii. Two distinguished academicians from outside the University to be nominated as members by the Chancellor
ix. The Registrar - Secretary (Ex-Officio)

The term of office of the ex-officio members shall continue so long as they hold the office by virtue of which they are members. All members of the Academic Council, other than the ex-officio members, shall hold office for a term of two years.

The procedure for the meetings of the Academic Council shall be as follows:

(a) The Academic Council shall meet as often as may be necessary but not less than two times during an academic year. Meetings of the Academic Council shall be convened by the Chairman either suomoto or on a requisition signed by not less than 20% members of the Academic Council.

(b) A written notice of every meeting shall be sent by the Registrar to every member at least two weeks before the date of the meeting; Provided that the Chairman may call a special meeting of the Academic Council at short notice to consider urgent matters.

(c) Agenda shall be circulated by the Registrar to the members at least one week before the meeting.

(d) All questions considered at the meetings of the Academic Council shall be decided by a majority of the votes of the members present and voting including the Chairman. If the votes be equally divided, the Chairman shall have a second or casting vote.

In emergent cases, the Chairman of the Academic Council may exercise the powers of the Academic Council. In case, the Chairman exercises any of the powers of the Academic Council, the members shall be informed through email, *ex-post facto*, and such decision of the Chairman shall be placed at the next meeting of the Academic Council for its ratification.
The minutes of the proceedings of the meetings of the Academic Council shall be drawn up by the Registrar with the approval of the Chairman and circulated to all members of the Academic Council. The minutes along with amendments, if any, shall be placed for confirmation at the next meeting of the Academic Council. After the minutes are confirmed and signed by the Chairman, they shall be recorded in a book of minutes which shall be kept open for inspection during the office hours by the members of the Academic Council.

The recommendations of the Academic Council shall be placed before the Executive Council for its decision.

Subject to the provisions of the Act, the Academic Council shall, in addition to all other powers vested in it, have the following powers and functions-

(a) to consider the proposals submitted by the Board of Faculties of the University;
(b) to recommend to the Executive Council the recognition of degrees and diplomas of other Universities and institutions and to determine their equivalent degree and diplomas of the University;

The Finance Committee shall consist of the following:

(a) The Chairman shall be nominated by the Sponsoring body.
(b) The Vice-Chancellor-Ex-Officio member.
(c) One Member nominated by the Governing Body.
(d) One Member nominated by the Executive Council.
(e) The Pro-Vice-Chancellor-Ex-Officio
(f) One Financial Expert nominated by the Sponsoring Body.
(g) The Finance Officer-Ex-Officio Secretary.
(h) Any special invitees whom the Finance Committee deems fit.

(a) The term of office of ex-officio members shall continue so long they hold the office by virtue of which they are members.
(b) The term of office of a nominated member shall be three years.

Four members of the Finance Committee including the Chairman shall form a quorum for a meeting of the Finance Committee.

In the event of absence of the Chairman, a member chosen from among the present members shall preside over the meeting.

The procedure for the meetings of the Finance Committee shall be as follows:

(a) The Finance Committee shall meet as often as may be necessary but not less than two times during an academic
year. Meetings of the Finance Committee shall be convened by the Chairman either on his own initiative or on a requisition signed by not less than three members of the Finance Committee.

(b) A written notice of every meeting shall be sent by the Finance Officer to every member at least two weeks before the date of the meeting; Provided that the Chairman may call a special meeting of the Finance Committee at short notice to consider urgent matters.

c) Agenda shall be circulated by the Finance Officer to the members at least one week before the meeting.

d) All questions considered at the meetings of the Finance Committee shall be decided by a majority of the votes of the members present and voting including the Chairman. If the votes be equally divided, the Chairman shall have a second or casting vote.

(6) In emergent cases, the Chairman of the Finance Committee may exercise the powers of the Finance Committee. In case, the Chairman exercises any of the powers of the Finance Committee, the members shall be informed through email, ex-post facto, and such decision shall be placed at the next meeting of the Finance Committee for its ratification.

(7) The Finance Committee shall have the following powers and functions:

(a) To examine and recommend the annual budget of the University.

(b) To examine and recommend the budget for any purchase or construction exceeding rupees five lakh.

(c) To give its views on any financial matter solicited from it by any officer or authority of the University.

(8) Provided that every recommendation of the Finance Committee shall be placed before the Executive Council for its decision.
The Planning Board shall consist of the following:

(a) The Chairman shall be a nominee of the Sponsoring Body
(b) Vice Chancellor - ex officio
(c) Pro Vice Chancellor – ex officio
(d) One Architect/Engineer to be nominated by the Chancellor
(e) Such other persons from whom planning board needs any assistance from.
(f) The Finance Officer - Ex-Officio
(g) The Registrar - Ex-Officio- Secretary

(a) The term of office of an ex-officio member shall continue so long as he holds the office by virtue of which he is a member.
(b) The term of office of nominated members shall be three Years.

The Planning Board shall advise the Executive Council to ensure that the necessary infrastructure and academic support systems are available to the University as per the norms of the Regulatory Bodies; Provided that the Planning Board shall provide the estimate of the expenditure likely to be incurred for such infrastructure or the Academic Support systems together with its advice tendered to the Executive Council.

The Planning Board shall meet as and when needed and be free to adopt its own procedure for such meetings.

The constitution, powers and functions of the Board of Faculties, the Board of Studies, the Admissions Committee, the Examinations Committee and of such other authorities of the University which may be declared by the Statutes to be the authorities of the University, shall be as may be laid down in the Ordinances of the University.
CHAPTER IV
TEACHERS AND EMPLOYEES OF THE UNIVERSITY

The minimum eligibility for appointment and career advancement of teachers in the University shall be such as may be prescribed by the Executive Council in conformity with the guidelines of the relevant Regulatory Bodies.

NET/SLET/SET shall be the minimum eligibility condition for recruitment and appointment of Assistant Professors and Assistant Librarian/Librarian. Provided that, NET/SLET/SET shall not be required for such disciplines for which the NET/SLET/SET is not conducted.

All regular/contractual appointments of teachers and other academic and Administrative staff shall be made on the recommendation of a duly constituted selection committee.

The Selection Committee for Professors, Associate Professors and Assistant Professors will comprise of the following:

1. The Vice Chancellor – Chairman.
2. One nominee of the Chancellor.
3. Three subject experts to be nominated by the Chancellor.
4. Dean/Director of the concerned Faculty/School/Centre.
5. Head of the concerned Department.
6. The Registrar – ex officio non-member secretary.

Recommendations of Selection Committees will be placed before the Executive Council for its decision. Provided that in case the Executive Council disagrees with the recommendations of the selection committee the matter shall be referred to the Chancellor/President for decision.

Teaching positions shall be advertised in at least two leading National Dailies and the University Website as per the norms prescribed by the UGC or any other Regulatory Body for wide circulation at least one month before the last date for application.

The salary and allowances shall be paid to the teachers and employees online into their bank accounts.

For non-teaching staff, the constitution of the selection committees shall be decided by the Executive Council.

Every teacher and salaried officer and such other employees as are mentioned in the Statutes shall be appointed under a written contract on such terms and conditions as may be agreed to between the parties which shall be lodged with the University, and a copy thereof shall be furnished to the officer or teacher or employee concerned.
Subject to the conditions laid down in the Ordinances, the terms and conditions of service shall be made in the form of service rules and approved by the Executive council. It would cover all the conditions as would be applicable to an employee and would generally include, but not be restricted to following:

(a) Recruitment norms
(b) Personnel policies
(c) Pay & Allowances
(d) Travel Rules.
(e) Leave Rules:
(f) Policy covering health and wellbeing/medical/Insurance
(g) Policy on Loans and Advances
(h) Dependent’s Policy
(i) Appraisal and Career progression
(j) Ethics policy and code of conduct
(k) Policy on Sponsored Projects and Consultancy
(l) Policy on dealing with sexual harassment at work places
(m) Discipline Policy
(n) Gratuity, Provident fund
(o) Honorarium rates and rules

A teacher of the University shall at all times maintain absolute integrity and devotion to duty and shall observe the Code of Professional Ethics, which shall form part of the agreement to be signed by the teacher at the time of appointment.

A breach of any of the provisions of the Code of Professional Ethics prescribed by the Regulatory Bodies shall be deemed to be misconduct.

A teacher of the University may be removed or his services terminated on one or more of the following grounds:

(a) wilful neglect of duty;
(b) misconduct;
(c) breach of any of the terms of contract of service;
(d) dishonestly connected with University Examination;
(e) Scandalous conduct or conviction for an offence involving moral turpitude;
(f) physical or mental unfitness;
(g) incompetence;
(h) abolition of the post;

No order of dismissal, removal or termination of the services of a teacher of the University on any ground mentioned in clause (1) (except in the case of a conviction for an offence involving moral turpitude or of abolition of post), shall be passed unless a charge has been framed against the teacher and communicated to him with a statement of the grounds on which it is proposed to take action and he has been given adequate opportunity of hearing.

(a) of submitting a written statement of his defence;
(b) of being heard in person, if he so chooses; and
(c) of calling and examining such witnesses in his defence as he may
wish. Provided that the Executive Council or an officer authorized
by it to conduct the enquiry may, for sufficient reasons to be
recorded in writing, refuse to call any witness.

(5) The Executive Council may, at any time ordinarily within two months
from the date of the Inquiry Officer’s report, pass a resolution
dismissing or removing the teacher concerned from service or
terminating his services mentioning the ground of such dismissal,
removal or termination.

(6) The resolution shall forthwith be communicated to the teacher
concerned.

(7) The Executive Council may instead of dismissing, removing or
terminating the services of the teacher, pass a resolution inflicting a
lesser punishment by reducing the pay of the teacher for a specified
period not exceeding three years and or by stopping increments of his
salary for a specified period or may deprive the teacher of his pay
during the period of his suspension, if any.

(8) A teacher of the University shall be deemed to have been placed under
suspension:
(a) With effect from the date of his conviction, if in the event of a
conviction for an offence, he is sentenced to a term of
imprisonment exceeding forty-eight hours and is not forthwith
dismissed or removed consequent to such conviction.
(b) In any other case, for the duration of his detention if he is
detained in custody, whether the detention is for any criminal
charge or otherwise.

Disciplinary action 28. (1) Where there is an allegation of misconduct against an employee, the
Vice-Chancellor shall institute an inquiry committee for the purpose.
The Vice—Chancellor may, if he thinks fit, by order in writing, place
the employee under suspension.

(2) Based on the report of inquiry committee, the Vice-Chancellor may
decide course of action including suspension depending on the
severity of the misconduct, for taking action to the extent of
termination of services of the employee concerned.

(3) No employee shall be removed until he has been given a reasonable
opportunity to show cause against the action proposed to be taken in
regard to him/her.

(4) The removal of an employee shall take effect from the date on which
the order of removal is made.

(5) Notwithstanding anything contained in the terms of his contract of
service or of his appointment, an employee of the University, other
than a teacher, may be removed by the authority which is competent
to appoint the employee if:-
(i) he/she is of unsound mind;
(ii) he/she is an undercharged insolvent;
(iii) he/she has been convicted by a court of law of any criminal
offence or an offence involving moral turpitude and;
(iv) he/she is otherwise guilty of misconduct
Provided that no employee of the University shall be removed unless
resolution to that effect is passed by the Executive Council.
CHAPTER V
MISCELLANEOUS PROVISIONS

Withdrawal of Degree, Diploma, Certificate and other Academic Distinctions

29. (1) The Executive Council, may on the recommendation of the Academic Council by a special resolution passed by a majority of not less than two-third of the members present and voting, recommend withdrawal of any Degree or academic distinction conferred on, or any Certificate or Diploma granted to, any person by the University for good and sufficient cause.

Provided that no such resolution shall be passed until, a notice in writing has been given, calling upon him to show cause within such time as may be specified in the notice as to why such resolution should not be passed and until his objections, if any, and any evidence he produces in support of them, have been considered by the Academic Council.

The decision stating the reasons there for shall be communicated to the person concerned.

Any person aggrieved by the decision taken by the Executive Council may appeal to the Chancellor within thirty days from the date of such decision.

Institution of Fellowships, Scholarships, Studentships, Medals and Prizes

30. (1) The Rules as provided for in the Ordinances of the University shall be applicable.

Maintenance of Discipline among the Students

31. (1) All powers relating to discipline and disciplinary action in relation to the students shall vest in the Vice Chancellor.

Without prejudice to the generality of his powers relating to the maintenance of discipline and taking such action in the interest of maintaining discipline as may seem to him appropriate, the Vice-Chancellor may in the exercise of his powers aforesaid, order that any student be expelled from the University, or be fined a sum that may be specified in the Ordinances, or be debarred from taking an examination or examinations for one or more years or that the results of the examination or examinations in which he has appeared be cancelled.

The Vice-chancellor may delegate all or such of his powers, as he deems proper, to the chief Proctor, and to such other persons as he may specify in this behalf.

The Executive Council based on the advice of the Academic Council may establish Faculties, Departments, Schools, Centres in the campus of the University.
The University shall offer such programs in the Faculties, Departments, Schools, Centres as the Executive Council may approve on the recommendation of the Academic Council, through Ordinances.

The Executive Council may reconstitute a Faculty, Department, Centre or School on recommendation of the Academic Council.

The Executive Council based on the advice of the Academic Council may phase out any Faculty, Department, School or Centre based on the following:

(a) When the courses offered by the Department become obsolete.

(b) When the subscription to such courses becomes untenable to continue.

(c) When alternate and better programs become available.

(d) Before approving such discontinuation, the Executive Council shall ensure that the existing students in the Programs are allowed to complete their courses in which they are registered.

Subject to the provisions of the Act, any officer or authority of the University, may delegate his or its powers to any other officer or authority or person under his or its respective control and subject to the condition that overall responsibility for the exercise of the power so delegated shall continue to vest in the Officer or Authority delegating such powers.

Subject to the provision of sub-section (e) of section 11 of the Act, the Executive Council shall send recommendations to the State Government for approval for granting of honorary degrees and other distinctions.